

VENANGO COUNTY ECONOMIC DEVELOPMENT AUTHORITY

Meeting Minutes

June 19, 2018

Courthouse Annex Room 100

1174 Elk Street

Franklin, PA

Present:

Bonnie Summers

Bill Moon

Tim Brooks

Vince Witherup

John Stiller

Chip Abramovic

Staff: Emily Lewis

Guests:

Jason Ruggiero, VCRPC

Ashley Smith, VCRPC

Rich Winkler, Solicitor

Excused: Rod Griffin

- I. Call to Order – Commissioner Brooks
 - a. Monthly board meeting called to order by Tim Brooks at 10:06 A.M.
- II. Approval of Minutes
 - a. 5/16/2018 Regular Meeting Minutes
 - b. Motion to approve the meeting minutes by Bonnie Summers; seconded by Vince Witherup. So moved.
- III. Public Comment on Agenda Items
 - a. None. So moved.
- IV. Special Purpose Matters
 - a. Tim Brooks entertained a motion at 10:12 A.M. to adjourn into Executive Session pursuant to the below items for personnel matters; Vince seconded, and the motion unanimously passed.
 - i. Brew Pub Partnership
 - ii. Employment Contract
 - b. Tim reconvened the public session at 11:33 A.M.
 - i. Authority Budget Review
 1. At last month's meeting, the public requested a layout of the budget. Vince responded that he would like a more simplified version of the Authority budget for public viewing.
- V. Ongoing Projects
 - a. Cornplanter Square Project
 - i. PHMC Grand Award - \$80,000

1. The funds for the abatement and demolition have been acquired. Funding for the selective demo and abatement, an estimated \$1.68, has been secured. Emily drafted a business plan for long term operations of the incubator and co-working spaces.
 - ii. Business Plan Review
 1. Emily stated that the Business Plan will be represented at July's meeting for board advisement.
 - b. Senior Housing Center – Cranberry Township
 - i. Staff Update
 1. The Cooperation Agreement between the Township and the Authority and has been approved. Attorney Rich Winkler drafted a deed to transfer property from the Township and Authority, and the deed has been sent to Hudson.
 - c. Possible Redevelopment Projects
 1. Emily will present possible projects at next July's meeting.
- VI. Staff Report
- a. June's staff report has been made available in the meeting package, and will be reviewed at July's monthly meeting.
- VII. Public Comment – General
- a. None.
- VIII. Adjournment
- a. Motion to adjourn by Vince Witherup; Seconded by Bill Moon at 11:58 AM. So moved.